Hosford-Abernethy Neighborhood District

Events Committee 11/05/2026

05 November 2026 / 5:30 PM / Baerlic Brewery

ATTENDEES

Alicia Garcia, Cesar Ramirez, Michelle Sprague, Lauren McCune, Andrew Wilker

AGENDA

New Business

1. Introductions
2. Selecting an Events Chair
3. Review Events Planning Templates & SOPs
4. Discuss event ideas for 2027
    a. Working Groups events
    b. HAND sponsored events
    c. Preliminary expenses planning
5. Next steps & attendee feedback

NOTES

- **ZULIP IS FOR DISCUSSING IDEAS, LOGISTICS, COORDINATION, AND PLANNING DETAILS FOR CONTENT. ALL FINAL DECISIONS THAT REQUIRE BOARD APPROVAL WILL BE SUBMITTED TO THE BOARD FOR REVIEW.**
- Alicia moved to volunteer as events chair with the caveat that she won't be the primary event coordinator for events. Seconded by Andrew.
    - No objections. 4 votes - yes. Self abstained. Motion passes
- Reviewed SOP
    - SOP = Standard Operating Procedure, found in the HAND GDrive to help guide with planning and setting up an event.
    - Question: How to define an Event
        - Any public outreach/engagement event hosted by HAND and not a direct event from a separate committee.

- Events List started for 2027
    - Spreadsheet created to start collecting ideas for 2027 HAND events.
    - Next steps will be to finalize offline through Zulip and December meeting to solidify the list to present to the board in January.

ACTION ITEMS

- Finalize list of events in the spreadsheet.
    - How many permitted events will HAND host? Designate Event Coordinators for each event.
    - Determine a high level budget for permitted events.
    - How many neighborhood meet and greet events? Designate event coordinators
    - Discuss Communications approach for events.
- Schedule December Events Committee meeting.

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